

<b>Committee:</b> Finance Committee	<b>Date:</b> 13 October 2020
<b>Subject:</b> Revenue Outturn 2019/20 – Finance Committee Operational Services	<b>Public</b>
<b>Report of:</b> The Chamberlain The Town Clerk The City Surveyor The Remembrancer The Executive Director of Mansion House and Old Bailey Director of Community and Children's Services	<b>For information</b>
<b>Report author:</b> Steven Reynolds, Group Accountant, Chamberlain's Department	

### Summary

This report compares the revenue outturn for the services overseen by your Committee in 2019/20 with the final budget for the year. It also details the carry forward requests which have now been approved.

Overall total net expenditure on the operational services overseen by your Committee was £65.223m, whereas the total final budget was £68.779m, representing an underspend of £3.556m as set out below.

Summary comparison of 2019-20 Revenue Outturn with Final Budget				
	Original Budget £000	Final Budget £000	Revenue Outturn £000	Variation Better / (Worse) £000
<b>Direct Net Expenditure</b>				
The Chamberlain	(36,691)	(38,373)	(37,056)	1,317
The Town Clerk	(460)	(462)	(515)	(53)
The City Surveyor (excl. Cyclical Works Programme)	(13,083)	(16,020)	(15,707)	313
The Remembrancer	163	154	802	648
The Executive Director Mansion House and Old Bailey	(2,103)	(2,265)	(2,087)	178
Director of Community and Children's Services	(48)	(59)	(47)	12
Cyclical Works Programme	(4,326)	(3,851)	(2,965)	886
<b>Total Direct Net Expenditure</b>	<b>(56,548)</b>	<b>(60,876)</b>	<b>(57,575)</b>	<b>3,301</b>
<b>Capital and Support Services</b>	<b>(7,829)</b>	<b>(7,903)</b>	<b>(7,648)</b>	<b>255</b>
<b>Total Net Expenditure</b>	<b>(64,377)</b>	<b>(68,779)</b>	<b>(65,223)</b>	<b>3,556</b>

Expenditure and unfavourable variances are presented in brackets.

The 2019/20 final budget totals net expenditure of £68.779m, which is an increase of £4.402m (6.8%), compared with the original budget of £64.377m. The increase is analysed at Appendix 1, which shows the main variations relate to:

- carry forwards and funding allocations agreed by RASC £2.294m;
- additional Supplementary Revenue Projects and Transformation Fund budgets of £1.778m;
- Court approved uplifts of £0.663m for inflation and pay; and
- increases in insurance premiums of £0.105m which are recharged to property owning departments/service committees; partly offset by:
- changes in the timing of the cyclical repairs and maintenance programme amounting to £0.475m.

The overall outturn underspend of £3.556m comprises variations across several services which are detailed in paragraphs 2 to 5 in this report. The main variations are:

- Chamberlain's - decreased net expenditure of £1.317m – mainly due to £578k of additional income arising from the NNDR Cost of Collection allowance, inspection fees and higher court costs recovery, £357k due to slippage on IT project work, £418k of savings arising from staff vacancies, lower consultant fees and reduced charges from 3<sup>rd</sup> party providers and a £70k saving due to CIPFA's decision not to progress the CIPFA Fraud Hub;
- City Surveyor - decreased net expenditure of £0.313m – mainly due to a £287k rates rebate for Aldermanbury;
- Remembrancer – increased net income of £0.648m – mainly due to higher than budgeted income from letting rooms at the Guildhall complex of £492k and a £50k saving against the furniture and equipment budget;
- Executive Director Mansion House and Old Bailey - decreased net expenditure of £0.178m – mainly due to the higher than budgeted recovery of costs from Her Majesty's Courts and Tribunals Services of £361k partly offset by additional staff costs of £128k due to temporary staff covering vacant posts and additional security required at Central Criminal Court to cover high profile cases; and
- Cyclical Works Programme – decreased net expenditure of £0.886k – largely due to a reduction of £550k on Guildhall repairs and maintenance due to access issues which are now to be completed in 2020/21, rephasing of works at Mansion House £457k, partly offset by an overspend of £114k at Central Criminal Court where additional asbestos related works had to be undertaken.

Agreed carry forward requests amount to £0.347m and are detailed at Appendix 2. These mainly relate to IT, Human Resource and Payroll work and other transformation projects across the City.

Appendix 3 provides a detailed comparison of the local risk outturn against the final budget for each Chief Officer and broken down by Division of Service and includes explanation of significant variations.

## Recommendations

Members are asked to note the:

- revenue outturn for 2019/20 showing an overall favourable variance to final budget of £3.556m; and
- approved carry forwards of local and central risk underspends of £0.347m to 2020/21.

## Main Report

### Budget Position for 2019/20

1. The 2019/20 original budget for the services overseen by your Committee was £64.377m. This has subsequently been increased to a final budget of £68.779m. The increase of £4.402m is summarised below and by Chief Officer at Appendix 1.

Summary of Movements from 2019-20 Original Budget to 2019-20 Final Budget	Net £000
<b>Original Budget 2019/20</b>	<b>(64,377)</b>
Approved carry forwards from 2018/19 and funding allocations agreed by RASC	(2,294)
Supplementary Revenue Projects and Transformation Fund budgets	(1,778)
Court approved uplifts for inflation and pay	(663)
Net adjustment for increased insurance premiums and increase business rate for Guildhall Complex	(105)
Net movement in support services and capital charges	(37)
Changes in the timing of cyclical repairs and maintenance works programme	475
<b>Final Budget 2019/20</b>	<b>(68,779)</b>

Expenditure and unfavourable variances are presented in brackets.

### Revenue Outturn for 2019/20

2. Actual net expenditure for the operational services overseen by your Committee totalled £65.223m, a favourable variance of £3.556m compared to the final budget of £68.779m. A summary comparison with the final budget is shown below.

Summary comparison of 2019-20 Revenue Outturn with Final Budget				
	Final Budget	Revenue Outturn	Variation Better / (Worse)	Notes at para.
	£000	£000	£000	
<b>Local Risk</b>				
The Chamberlain	(24,825)	(23,744)	1,081	3i
The Town Clerk	(40)	(43)	(3)	
The City Surveyor (excl. Cyclical Works Programme)	(9,785)	(9,776)	9	
The Remembrancer	340	948	608	3ii
The Executive Director Mansion House & Old Bailey	(1,424)	(1,697)	(273)	3iii
<b>Total Local Risk</b>	<b>(35,734)</b>	<b>(34,312)</b>	<b>1,422</b>	
<b>Central Risk</b>				
The Chamberlain	(13,548)	(13,312)	236	4i
The Town Clerk	(422)	(472)	(50)	4ii
The City Surveyor	(6,235)	(5,931)	304	4iii
The Remembrancer	(186)	(146)	40	
The Executive Director Mansion House & Old Bailey	(841)	(390)	451	4iv
Director of Community and Children's Services	(59)	(47)	12	
<b>Total Central Risk</b>	<b>(21,291)</b>	<b>(20,298)</b>	<b>993</b>	
<b>Cyclical Works Programme</b>	<b>(3,851)</b>	<b>(2,965)</b>	<b>886</b>	5
<b>Capital and Support Services</b>	<b>(7,903)</b>	<b>(7,648)</b>	<b>255</b>	
<b>Committee Total</b>	<b>(68,779)</b>	<b>(65,223)</b>	<b>3,556</b>	

Expenditure and unfavourable variances are presented in brackets.

### 3. The main local risk variations comprise:

#### i. Chamberlain £1,081,000 underspend

- an underspend across IT services of £357,000 largely due to various project delays due to resource availability, internal approval to agree work and delays in recruiting staff to vacant posts. The areas affected include ERP review, CRM – Strategic Engagement Module, Database Rationalisation, PSN Compliance and Cloud migrations.
- a reduction in employee costs of £231,000 due mainly to staff vacancies in Financial Service Division £130,000 and £102,000 in Chamberlain's Business Support.
- £137,000 underspend across City Procurement largely due to staff vacancies held intentionally to balance off an expected reduction in income which did not occur, and some vacancies held to meet fundamental review savings.
- £164,000 underspend in Internal Audit, being savings of £47,000 on the provision of internal audit services from third parties, £70,000 saving as CIPFA decided not to progress the CIPFA Counter Fraud Hub, and the recharge of staff time spent on Housing Fraud to HRA of £55,000.
- £195,000 underspend in Cost of Collection being additional income of £77,000 from the Greater London Authority towards maximising business rates and additional income of £92,000 from recovery of council tax and national non-domestic rates court costs.

ii. **Remembrancer £608,000 underspend**

- additional income of £492,000 due to higher than budgeted income from letting rooms in the Guildhall complex; and
- minor underspends across several supplies and services headings totalling £122,000, including £50,000 against furniture and equipment where due to the lack of high-profile events during the year additional equipment and furniture hire was not required.

iii. **Executive Director Mansion House and Old Bailey £273,000 overspend**

- overspend of £160,000 on energy costs at Central Criminal Court, largely due to a number of unanticipated backdated invoices totalling £75k and the inefficiency of the current heating system;
- overspend of £128,000 due to temporary staff covering vacant posts and additional security staff required to cover high profile cases at the Central Criminal Court;
- an overspend of £84,000 on City Surveyor's security costs at Mansion House, which occurred due to a change in security contract following the re-tender of the corporate contract and additional onsite requirements; partly offset by
- higher than budgeted recovery of costs from Her Majesty's Courts and Tribunals Services of £120,000 due to an overall overspend against the budget in 2019/20 for the Central Criminal Court.

4. The main central risk variations comprise:

i. **Chamberlain £236,000 underspend**

- additional income of £310,000 received from the National non-domestic rates cost of collection allowance;
- £199,000 underspend on the Transformation Fund for the Power Purchase Agreement which was delayed due to the original tender exercise being cancelled, and E-invoicing where the contractor hired to develop and deliver a strategy left after two months and the recruitment of a replacement was delayed;
- the cost of the Council Tax Reduction scheme being £73,000 less than budgeted due to a lower number of claimants than expected;
- additional premises insurance premium commission of £204,000; partly offset by
- an increase in insurance premiums of £213,000 due to changes in the property portfolio and valuations; and
- the dividend from City RE, the City's wholly owned subsidiary company which provides re-insurance protection, was £300,000 lower than budgeted due to a large number of claims in the year.

ii. **Town Clerk £50,000 overspend**

- largely due to the increase in hire costs of Livery Halls and other venues to host Committee dinners including the use of the Central Criminal Court where extra equipment was required.

iii. **City Surveyor £304,000 underspend**

- largely due to a rates rebate of £287,000 for 20/21 Aldermanbury which arose as a result of vacant listed building exemptions.

iv. **Executive Director Mansion House and Old Bailey £451,000 underspend**

- higher than budgeted recovery of costs from Her Majesty's Courts and Tribunals Services of £241,000, due to an overall overspend against the budget in 2019/20 for the Central Criminal Court;
- £153,000 lower than anticipated Judges pensions as the City of London were only required to meet the cost of two Judges pensions as opposed to four in 2018/19; and
- underspend of £43,000 due to the post of the Recorder being vacant from December 2019 to March 2020.

5. **Cyclical Works Programme £886,000 underspend**

- underspend of £651k on Guildhall repairs and maintenance due to several larger projects that were due to take place in or around the Great Hall being rescheduled in order to reduce the operational impact where key events had already been planned. Several projects that were already on site were also delayed in their planned completion due to Covid-19 where restrictions and limited access to the supply of materials slowed down progress to the end of the financial year. These projects have since been completed in 2020-21.
- underspend of £457k at Mansion House due to a number of repairs and maintenance projects being delayed and subsequently requested to be re-phased; partly offset by
- £121,000 overspend at Walbrook Wharf due to a recalibration of the Cyclical Works Programme which enabled a greater number of projects to be delivered in 2019/20 ahead of schedule; and
- an overspend of £114,000 to accommodate additional asbestos related works at the Central Criminal Court.

6. Appendix 3 provides a more detailed comparison of the local risk outturn against the final budget, including explanation of significant variations.

**Carry Forwards to 2020/21**

7. Chief Officers can request underspends of up to 10% or £500,000 (£1m for the City Surveyor) of their local risk budgets, whichever is the lesser, to be carried forward so long as the underspends are not clearly fortuitous, and the resources are required for a planned purpose. These thresholds apply to Chief Officer's total local risk budgets and many Chief Officers manage services overseen by a number of committees. Consequently, the outturn on services overseen by one committee may not represent the total position for a Chief Officer. Requests for carry forwards are considered by the Chamberlain in consultation with the Chairman and Deputy Chairman of the Resource Allocation Sub Committee.

8. Local risk carry forwards have been approved for the Chamberlain (£141,000). Central risk carry forwards have been approved for the Chamberlain (£206,000). Total approved carry forwards amounting to £347,000 have been added to the budgets for 2020/21. Details of the use of the carry forwards are set out in Appendix 2.

**Appendices:**

Appendix 1 – Analysis of Movements from 2019/20 Original Budget to 2019/20 Final Budget

Appendix 2 – Agreed Carry Forwards to 2020/21

Appendix 3 – Comparison of 2019-20 Revenue Outturn with the Final Budget for Local Risk

**Contact:**

**Steven Reynolds**

Group Accountant, Chamberlain's Department

T: 020 7332 1382

E: [steven.reynolds@cityoflondon.gov.uk](mailto:steven.reynolds@cityoflondon.gov.uk)

**Finance Committee Operational Services**  
**Analysis of Movements from 2019/20 Original Budget to 2019/20 Final Budget**

<b>Local Risk Budget Movements by Chief Officer</b>	<b>£000</b>
<b>Original Local Risk Budget (Chamberlain)</b>	<b>(23,664)</b>
Local Risk carry forward from underspend in 2018/19	(677)
Finance Committee contingency allocation for Finance budget base request	(395)
London Counter fraud hub subscription cost	(70)
Net movements including 2% inflation, contribution pay, internal legal fees and apprentice funding	(19)
<b>Final Local Risk Budget (Chamberlain)</b>	<b>(24,825)</b>
<b>Original Local Risk Budget (Town Clerk)</b>	<b>(38)</b>
Budget adjustment for internal legal fees	(2)
<b>Final Local Risk Budget (Town Clerk)</b>	<b>(40)</b>
<b>Original Local Risk Budget (City Surveyor – excl. Cyclical Works Programme)</b>	<b>(8,100)</b>
Guildhall extra funding (RASC)	(946)
Net energy increases	(248)
Building Repairs Management Asset verification (RASC)	(218)
Full year Chartered Institute Insurance building budget	(192)
Citigen contract administration uplift	(60)
Transfer of Assistant Property Facility Management post from departmental budget	(54)
Net movements including contribution pay, professional fees, waste collection costs	(31)
Security contract administration uplift	(16)
Contribution to 2018-19 City Surveyor Department overspend	50
Contribution to City Surveyor Department for building management system officer	30
<b>Final Local Risk Budget (City Surveyor)</b>	<b>(9,785)</b>
<b>Original Local Risk Budget (Remembrancer)</b>	<b>349</b>
Local Risk carry forward from underspend in 2018/19	(20)
Net movements including contribution pay, apprentice funding and internal legal fees	11
<b>Final Local Risk Budget (Remembrancer)</b>	<b>340</b>
<b>Original Local Risk Budget (Executive Director Mansion House and Old Bailey)</b>	<b>(1,387)</b>
Net movements including contribution pay, energy increase and internal legal fees	(94)
Transfer of post from Central Criminal Court to Surveyor's Department	57
<b>Final Local Risk Budget (Executive Director Mansion House and Old Bailey)</b>	<b>(1,424)</b>
<b>Original Budget Cyclical Works Programme</b>	<b>(4,326)</b>
Net movement in Cyclical Works Programme	475
<b>Final Budget Cyclical Works Programme</b>	<b>(3,851)</b>
<b>Total Local Risk Final Budget</b>	<b>(39,585)</b>



## Analysis of Movements from 2019/20 Original Budget to 2019/20 Final Budget (continued)

<b>Central Risk Budget Movements by Chief Officer</b>	<b>£000</b>
<b>Original Central Risk Budget (Chamberlain)</b>	<b>(13,027)</b>
Transformation Fund budget adjustments	(392)
Adjustment for increased insurance premiums	(94)
Additional funding for staff and office communication	(30)
Increase in Supplementary Revenue Projects budget for IT Services	(20)
Additional one-off grant for office and staff development	(15)
Carry forward from 2018/19 purchase of Sir Thomas Gresham biography books	(6)
Revised estimate provided by the Mercer's Company in relation to Gresham	(1)
Support services to outside organisations	37
<b>Final Central Risk Budget (Chamberlain)</b>	<b>(13,548)</b>
<b>Original Central Risk Budget (Town Clerk)</b>	<b>(422)</b>
<b>Final Central Risk Budget (Town Clerk)</b>	<b>(422)</b>
<b>Original Central Risk Budget (City Surveyor)</b>	<b>(4,983)</b>
Increase in Supplementary Revenue Projects budget for Guildhall complex	(1,118)
Freight Consolidation Guildhall – approved by RASC	(123)
Increase in business rates for Guildhall complex	(11)
<b>Final Central Risk Budget (City Surveyor)</b>	<b>(6,235)</b>
<b>Original Central Risk Budget (Remembrancer)</b>	<b>(186)</b>
<b>Final Central Risk Budget (Remembrancer)</b>	<b>(186)</b>
<b>Original Central Risk Budget (Executive Director Mansion House and Old Bailey)</b>	<b>(705)</b>
Increase in Supplementary Revenue Projects budget for the Central Criminal Court	(125)
Increase to cover salary costs of Recorder and Common Sergeant	(11)
<b>Final Central Risk Budget (Executive Director Mansion House and Old Bailey)</b>	<b>(841)</b>
<b>Original Central Risk Budget (Director of Community and Children's Services)</b>	<b>(59)</b>
<b>Final Central Risk Budget (Director of Community and Children's Services)</b>	<b>(59)</b>
<b>Total Central Risk Final Budget</b>	<b>(21,291)</b>
<b>Original Capital and Support Services Budget</b>	<b>(7,829)</b>
Net movement in central recharges	(74)
<b>Final Capital and Support Services Budget</b>	<b>(7,903)</b>
<b>TOTAL 2019/20 ORIGINAL BUDGET</b>	<b>(64,377)</b>
<b>MOVEMENT</b>	<b>(4,402)</b>
<b>TOTAL 2019/20 FINAL BUDGET</b>	<b>(68,779)</b>

Figures in brackets indicate expenditure, increase in expenditure or decreases in income.

**Finance Committee Operational Services  
Agreed Carry Forwards to 2020/21**

<b>Local Risk Carry Forwards by Chief Officer</b>	<b>£000</b>
<u>The Chamberlain (Guildhall Admin)</u>	
HR & PAYROLL - This work is now under way and SOCITIM are engaged to complete the Options Appraisal. Delays occurred in the decision making from the business as to the direction of travel. This is strategic funding for work that is now underway - delayed initially due to COVID. The options review is critical for the future investment in Oracle Financials and our HR systems for both COL and CoLP.	72
MS EXTENDED SUPPORT - Throughout the current year IT have saved money on licences by harvesting unused applications and closing non active accounts. A large amount of work was also completed to upgrade servers to the latest operating systems as the ones they were running were end of life and no longer supported. However, a decision was taken to not upgrade some as they will be migrated to Azure as part of the cloud migration. However, extended support is required for these until they are migrated, this will run until Jan 2021. A late decision was made not to remediate the Server in favour of the strategic move to the Cloud. The extended support funds fill in the interim period. We will not receive security patches and the funds will not be available to remediate. We will be in breach of our PSN accreditation.	38
WIFI - We have this as a FR saving - the resource to deliver this has been BAU staff - we should have brought in dedicated project resources. Funding would not be sufficient to complete the work and improve processes at the appropriate time - this links to Fundamental Review Savings offered up by the IT Division circa £100K per annum saving.	31
<b>Total Chamberlain (Local Risk)</b>	<b>141</b>
<b>Total Local Risk Carry Forwards</b>	<b>141</b>
<b>Central Risk Carry Forwards by Chief Officer</b>	<b>£000</b>
<u>The Chamberlain (Guildhall Admin)</u>	
Procurement - PPA specification for off-site renewable energy	113
Procurement - E-invoicing scan and capture	81
Information Management Consultancy	12
<b>Total Chamberlain (Central Risk)</b>	<b>206</b>
<b>Total Central Risk Carry Forwards</b>	<b>206</b>
<b>TOTAL APPROVED CARRY FORWARDS</b>	<b>347</b>

**Finance Committee Operational Services**  
**Comparison of 2019/20 Revenue Outturn with Final Budget for Local Risk**

<b>Comparison of 2019-20 Revenue Outturn with Final Budget</b>				
<b>Local Risk</b>	<b>Final Budget £000</b>	<b>Revenue Outturn £000</b>	<b>Variation Better / (Worse) £000</b>	<b>Notes</b>
<b>By Chief Officer</b>				
<b>Local Risk</b>				
The Chamberlain	(24,825)	(23,744)	1,081	
The Town Clerk	(40)	(43)	(3)	
The City Surveyor	(9,785)	(9,776)	9	
The Remembrancer	340	948	608	
The Executive Director Mansion House and Old Bailey	(1,424)	(1,697)	(273)	
Cyclical Works Programme	(3,851)	(2,965)	886	
<b>Total Local Risk</b>	<b>(39,585)</b>	<b>(37,277)</b>	<b>2,308</b>	
<b>By Division of Service</b>				
<b><u>The Chamberlain</u></b>				
Chamberlain's - General	(7,880)	(7,646)	234	i
Chamberlain's - Internal Audit	(885)	(721)	164	ii
Chamberlain's - Business Support	(683)	(683)	0	
Chamberlain's - City Procurement	(3,123)	(2,986)	137	iii
Chamberlain's - IT	(10,349)	(9,992)	357	iv
Chamberlain's Court	(111)	(117)	(6)	
Cost of Collection	(1,794)	(1,599)	195	v
<b><u>The Town Clerk</u></b>				
Corporate Services - Town Clerk	(40)	(43)	(3)	
<b><u>The Executive Director Mansion House and Old Bailey</u></b>				
Central Criminal Court	(417)	(592)	(175)	vi
Shrieval Support	(270)	(301)	(31)	
Mansion House Premises	(737)	(804)	(67)	vii
<b><u>The City Surveyor</u></b>				
Mayor's Court	(23)	(40)	(17)	
Walbrook Wharf	(1,057)	(1,095)	(38)	
Guildhall Complex - City Surveyor	(8,705)	(8,641)	64	viii
<b><u>The Remembrancer</u></b>				
Guildhall Complex - Remembrancer	340	948	608	ix
<b>Cyclical Works Programme</b>	(3,851)	(2,965)	886	x
<b>Division of Service Totals</b>	<b>(39,585)</b>	<b>(37,277)</b>	<b>2,308</b>	

Figures in brackets indicate expenditure, increase in expenditure or decreases in income.

The local risk favourable variance of £2,308,000 against the final budget comprises of:

- i. **Chamberlain's General £234,000 underspend** – largely relates to an underspend of £221,000 where funds set aside for non-core investment advice were not required in the financial year, reduced employee costs of £136,000 due to delays in recruiting staff and salary recharges to capital projects of £17,000. Part of these underspends were used to offset the Chamberlain's departmental savings target of £150,000.
- ii. **Chamberlain's Internal Audit £164,000 underspend** – being savings of £47,000 on the provision of internal audit services from third parties, £70,000 saving as CIPFA decided not to progress the CIPFA Counter Fraud Hub, and the recharge of staff time spent on Housing Fraud to HRA £55,000.
- iii. **Chamberlain's City Procurement £137,000 underspend** – largely relates to vacancies during 2019/20, held as part of the Fundamental Review savings and other vacancies held intentionally to balance an expected fall in income, however this did not occur as a higher percentage rebate was negotiated on purchase card expenditure.
- iv. **Chamberlain's IT £357,000 underspend** – largely due to various project delays due to resource availability, internal approval to agree work and delays in recruiting staff to vacant posts. The areas affected include ERP review, CRM – Strategic Engagement Module, Database Rationalisation, PSN Compliance and Cloud migrations.
- v. **Cost of Collection £195,000 underspend** – additional income of £168,000 was received; being £75,000 higher than budgeted national non-domestic rates recovery of court costs, unbudgeted income of £77,000 received from the Greater London Authority and £16,000 for administering the billing and collection for the Cheapside Bid. There were also net staff savings of £27,000 due to vacancies.
- vi. **Central Criminal Court £175,000 overspend** – primarily due to:
  - additional employee costs of £107,000 due to temporary staff used to cover vacant posts, and additional security patrols required at the Court to cover high profile cases;
  - higher premises related costs of £175,000, largely due to unanticipated backdated energy bills and the inefficiency of the current heating system; partly offset by
  - higher than budgeted recovery of costs from Her Majesty's Courts and Tribunals Services of £120,000, due to an overall overspend against the budget in 2019/20.
- vii. **Mansion House Premises £67,000 overspend** – largely due to increased City Surveyor's security costs, which occurred due to a change in the security contract following the re-tender of the corporate contract and additional onsite requirements.

- viii. **Guildhall Complex City Surveyor £64,000 underspend** – largely due to a decrease in premises related expenditure of £98k from savings on energy due to the implementation of energy initiatives including improvements to the Building Management System (BMS), this is partly offset by a higher than anticipated spend on operational security overtime due to the delay in implementing cost reduction initiatives in the Art Gallery and City Business Library.
- ix. **Guildhall Complex Remembrancer £608,000 underspend** – £492,000 higher than budgeted income from letting rooms in the Guildhall complex. There was less than anticipated expenditure of £116,000 across a number of areas including staff, transport and various supplies and services headings including £50,000 against furniture and equipment, where due to the lack of high-profile events during the year additional equipment and furniture hire was not required.
- x. **Cyclical Works Programme £886,000 underspend** – largely due to:
- an underspend of £671k on Guildhall repairs and maintenance due to several larger projects that were due to take place in or around the Great Hall being rescheduled in order to reduce the operational impact where key events had already been planned. Several projects that were already on site were also delayed in their planned completion due to Covid-19 where restrictions and limited access to the supply of materials slowed down progress to the end of the financial year. These projects have since been completed in 2020-21;
  - an underspend of £457k at Mansion House due to a number of projects being delayed and subsequently requested to be rephased, also coupled with the impact of Covid-19 and the delay to works in the lead up to the end of the financial year due to restrictions and the availability of materials; partly offset by:
  - £121,000 overspend at Walbrook Wharf due to a recalibration of the Cyclical Works Programme which enabled a greater number of projects to be delivered in 2019/20 ahead of schedule; and
  - overspend of £114,000 to accommodate additional asbestos related works at Central Criminal Court.